

Dear Diary Participant,

Recently I spoke with you, or someone in your household, about keeping a diary of your spending for the Consumer Expenditure Survey (CE). This email contains links to the diary and information to help you fill out your diary. As a reminder, everyone that completes their diary will be mailed a \$20 debit card as a token of our gratitude.

Use this link to get to the CE Diary, it will work on a computer or mobile device.

<https://respond.census.gov/poc>

Helpful links are available through your online diary, but I've included them for your reference:

[Diary User Guide \(https://respond.census.gov/static/poc/pdfs/poc_user_guide_final.pdf\)](https://respond.census.gov/static/poc/pdfs/poc_user_guide_final.pdf) – provides detailed illustrations on how to record expenses in your diary.

[Video Tutorials \(https://www.youtube.com/playlist?list=PLewV-zKXDZkji5UK8wYQJFLcDBqWcLBNG\)](https://www.youtube.com/playlist?list=PLewV-zKXDZkji5UK8wYQJFLcDBqWcLBNG) – includes short instructional videos.

If you require any technical assistance, including help logging in, contact the CE Diary help desk at 877-744-1522 or NPC.CE.POC.Helpdesk@census.gov.

Help Desk hours:

Monday – Friday, 9am – 10pm EDT

Saturdays, 11am – 7:15pm EDT

Sundays, 11am – 9:15pm EDT

If you have any other questions about filling out the diary or the Consumer Expenditure Survey, please contact me at (FR would enter his/her individual contact info here).

Thank you for agreeing to participate in the CE Diary Survey. I appreciate your time and effort, and look forward to seeing you again in about a week!

Sincerely,

{FR Name}